

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.AM(P)/14(1)/2015-PO-III

Office of the Managing Director,
Bus Bhavan, Mushirabad,
Hyderabad-20.

CIRCULAR NO. PD-12/2015, DATED 24.08.2015

Sub: **ALLOWANCES** – Revision of certain Allowances to Class-II, III & IV Employees –
Orders – Issued.

- Ref: 1. Memorandum of Understanding No.IR3/781(5)/2015-PO-IV dated 15.06.2015 entered with the recognized APSRTC Employees' Union
2. Circular No.PD-01/2015 dated 15.06.2015.
3. Memorandum of Settlement U/s 12(3) of I.D.Act 1947 dated 06.07.2015 reached with the recognised APSRTC Employees' Union.
4. Memorandum of Understanding dated 24.08.2015 entered with the recognized APSRTC Employees' Union

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In accordance with the Memorandum of Understanding under reference 1st cited, Revised Scales of Pay 2013 have been notified for implementation through the circular under reference 2nd cited. It was stipulated vide item no.12 in the said circular that separate instructions will be issued with regard to revision of existing Allowances and till such time the existing rates of Allowances shall be drawn. It was also agreed in the Memorandum of Settlement under reference 3rd cited that the Revised Rates of Allowances will be effective from 01.07.2015. After further negotiations, an MoU under reference 4th cited is signed finalizing the amounts to be paid towards allowances to various categories of employees.

The revision of various allowances to various categories of employees in Class-II, III & IV services is subject to the approval of the Board.

The Revised Allowances to Class-II, III and IV Employees effective from 01.07.2015, are shown at **Appendix-I** to this Circular. These allowances shall be implemented in the Salary Bill of August, 2015 along with arrears from 01.07.2015 as applicable subject to audit.

All the existing allowances which are not revised through this Circular shall continue.

Necessary action shall, therefore, be taken accordingly.

Encl: Appendix-I

To
All Officers of the Corporation

ATTESTED

Dy.Chief Personnel Manager(A&IR)

Sd.
(N.Sambasiva Rao)
**VICE CHAIRMAN &
MANAGING DIRECTOR**

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Copy to: Sr.RAO/AG:RTC Branch, Mushirabad, Hyderabad.

Copy to: Secretary to Chairman/PS to VC & MD.

Copy to: Dy.CAO(TA&INS)

Copy to: PRO/HO

Copy to: PO(Trg.)/HO for inclusion in monthly index of Circulars (4 copies).

Copy to: General Secretary, APSRTC Employees' Union, Satyanarayana Reddy Marg, Azamabad, Hyderabad.

Copy to: General Secretary, APSRTC National Mazdoor Union, 20/1, Vigyanpuri, Vidyanagar, Hyderabad.

Copy to: General Secretary, APSRTC S&WF (State Office), Nanduri Prasada Rao Bhavan, 1-7-130/5, Risala Khursheed Jahi, Zamistanpur, Hyderabad-20.

Copy to: General Secretary, APSRTC Class-II Supervisors Association, Flat No.102, H.No.16-1-30/A/36, Star Balasai Nest, Lokayukhta Colony, Saidabad, Hyderabad-500 059.

Copy to: General Secretary, APSRTC Security Staff Welfare Association, Hyderabad.

Copy to: Notice Board & Incharge Record Room.

APPENDIX-I TO CIRCULAR NO.PD- 12/2015, DATED 24.08.2015

REVISION OF EXISTING ALLOWANCES

SI No	TYPE OF ALLOWANCE	TO WHOM PAYABLE	EXISTING RATE	REVISED RATE
1	Daily Travelling Allowance: a) Pay Range Up to Rs.12540/- Rs.12541 -19010/- Rs.19011/- & above	Class-III & IV Employees:	48.00 50.00 52.00	68.00 per day 70.00 per day 72.00 per day
	b) Class-II Supervisors:	a) Dy.Suptd. & Equivalent Cadres b) Suptd(T) & Equivalent Cadres c) AM(T) & Equivalent Cadres	75.00 80.00 85.00	125.00 per day 150.00 per day 175.00 per day
2	Day out Allowance:	Driver & Conductors		
	i) Garuda/Vennela/Indra/Sup.Luxury/ Deluxe/Exp./Fast Passenger services a) 200 KMs to 250 KMs. b) 251 and above KMs * Earlier slabs (i) 250-300 KMs and (ii) 301 and above KMs are changed as above		7.00 12.00	11.00 per duty 16.00 per duty
	ii) District Ordinary services a) 150 KMs to 175 KMs b) 176 KMs and above * Earlier slabs (i) 175-200 KMs and (ii) 201 and above KMs are changed as above		7.00 12.00	11.00 per duty 16.00 per duty
	iii) City/Town services including AC buses a) 101 KMs to 150 KMs b) 151 KMs & above * Earlier slabs (i) 101-110 KMs and (ii) 111 and above KMs are changed as above		12.00 16.00	16.00 per duty 22.00 per duty
3	Night Driving Allowance			
	a) who perform above 240 KMs Garuda/Vennela/Indra/Sup.Luxury/ Deluxe/Night Express services	Drivers	21.00	35.00 per duty
	b) who perform less than 240 KMs Garuda/Vennela/Indra/Sup.Luxury/ Deluxe/Night Express services		7.00	12.00 per duty
4	Steering Allowance to City/ Town Bus Drivers			
	VSP/VJA Other places of city / town services	Drivers	200.00 150.00	300.00 per month 300.00 per month
5	Standing Allowance to Conductors working in City/ Town services			
	VSP/VJA Other places of city / town services	Conductors	200.00 150.00	300.00 per month 300.00 per month

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6	Special Compensatory Allowance to LV Drivers for performing over & above 8 Hrs. duty The above allowance is applicable to HV Drivers deployed on Light vehicles but performing duty over and above 12 hours duty * The above allowance is not applicable in case two drivers either LV or HV are deployed on single light vehicle	L.V.Drivers	700.00	900.00 per month
7	Tirumala Tirupathi Ghat Road Batta to Drivers 1st Trip 2nd Trip(including 1st Trip) 3rd Trip(including 1st and 2nd Trips)	Drivers	7.00 15.00 25.00	9.00 18.00 30.00
	Tirumala Tirupathi Ghat Road Batta	Conductors	10.00	15.00 per duty
	Pilgrimage Allowance *Newly introduced for Alipiri, Mangalam, Tirupathi, Tirumala, Simhachalam	Staff working in the pilgrimage places of Srisailam, Srikalahasti, Alipiri, Mangalam, Tirupathi, Tirumala Simhachalam	100.00	200.00 per month
8	Allowance to Conductors who perform above 240 KMs on Night Garuda/Indra//Super Luxury/Delux/Express services.	Conductors	13.00	20.00 per duty
9	Squad Allowance	Checking officials	320.00	450.00 per month
10	Dak Bungalow Allowance	Ticket Checking Officials and Jeep Drivers of Squads	45.00	75.00 per day
11	Rest Room Allowance (Newly introduced)	DGT staff coming to Hyderabad on duty	0.00	50.00 per duty
12	Foot Wear Allowance	Mechanical staff working in the Units other than depots, Traffic Staff, CED and attenders	220.00	300.00 per annum
13	Shoe Allowance	Supervisors of Traffic, CED and Mechanical Supervisors working in the Units other than depots.	240.00	360.00 per annum
		All Depot Garage Staff including supervisors (*Newly introduced)	0.00	900.00 once in two years
14	Uniform Stitching charges to whom Terry Cotton Uniform is supplied. (Traffic/Mechanical/Security/CED/Stores/Medical and other Class-IV employees)	Male Staff Lady Conductors and other eligible employees	100.00 50.00	150.00 per set 70.00 per annum
15	Soap Allowance	Mechanical/Canteen staff of Workshop/PP/VUL/Stores/Hospital Staff	30.00	50.00 per annum
16	Nursing Allowance	ANS, HSN, SN, ANM	400.00	600.00 per month

17	Risk Allowance	Head Staff Nurse/ Staff Nurse/ Lab. Technician	160.00	300.00 per month
		Pharmacist, Physiotherapist, X-Ray Technicians	160.00	260.00 per month
18	Diet Allowance	ANM/Head Staff Nurse Staff Nurse X-Ray Technician Lab Technicain and Physiotherapist	350.00	500.00 per month
19	Pharmacy Allowance	Pharmacist	200.00	300.00 per month
20	Spl. Alow. to ECG Asst. Technician	Asst. Technician (Lady) i.e. Ward Girl	100.00	150.00 per month
21	Operation Theatre Allowance	Hospital staff working in Operation Theatre	150.00	300.00 per month
22	Bio-Hazard Risk Allowance to all paramedical staff working in Tarnaka Hospital	ANS, Head Staff Nurse, Staff Nurse, Physiotherapist and Pharmacist	400.00	500.00 per month
	Paramedical staff working in Dispensaries of AP * Newly introduced		0.00	500.00 per month
23	Health Allowance	Physiotherapist, Dark Room Assistant Lady Conductors (who crossed 45 yrs) * Newly introduced to Lady Conductors	150.00 0.00	200.00 per month 200.00 per month
24	i Night Shift Allowance (including Supervisors)	Mechanical /Security/ Hospital and Other Staff	22.00	30.00 per night
	ii Night Shift Allowance Newly introduced	ADCs/Controllers	0.00	30.00 per shift
25	Washing allowance	Employees provided Uniform are only eligible	30.00	40.00 per month
26	Pen Allowance	Clerical Staff of AD, PD, MIS, SPD Security and ASOs in CED	500.00	700.00 per annum
		Work Inspector (Tech. & Non-Tech) and Tracers in CED	300.00	400.00 per annum
		TTI/TI-III/DC/ADC *Newly introduced	0.00	400.00 per annum
27	Special Allowance to -	a) PAs to Chairman/VC & MD	800.00	1200.00 per month
		b) PAs to Dir(V&S)/EDs/FA/ CAO/EDs(Zones)/HODs/RMs	700.00	1000.00 per month

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c)	Attenders working with Chairman/MD/Dir(V&S)/FA CAO/EDs/EDs(Zones)/HODs/RMs	450.00	600.00 per month
d)	Depot Clerk I/c Earning Section	420.00	500.00 per month
e)	Clerical Staff of AD/PD/Statistical/Purchase Departments (Viz., SAs/JAs/RCs/RTs/Stenos/Typists/Shroffs)	400.00	500.00 Per annum
f)	Staff working at Bangalore and Chennai points.		
	AM(T)	1000.00	1500.00 Per month
	Supdt(T)	1000.00	1500.00 Per month
	Dy.Supdt(T)	1000.00	1500.00 Per month
	Depot Clerks	1000.00	1500.00 Per month
	Other Staff	1000.00	1500.00 Per month
g)	Staff working at Mumbai Point		
	Depot Clerks	2000.00	3000.00 per month
	Other Staff	1800.00	2500.00 per month
h)	City Crew	100.00	200.00 per month
	Crew of other City Services	100.00	200.00 per month
i)	All Class-II Supervisors	400.00	500.00 per month
j)	All Typists	100.00	150.00 per month
k)	All Maintenance Staff (excluding Production Units) excluding Class-II Supervisors		
	Shramiks/Helpers	125.00	225.00 per month
	LH/Mech/Artisan	225.00	325.00 per month
l)	Standing Allowance Staff in FIP, Machine shop of ZWS *Newly introduced	0.00	200.00 per month
m)	Technical allowance to all Class-III and IV Mechanical Staff at Depots * Newly introduced	0.00	200.00 per month
n)	LV Drivers working in Squads	9.00	14.00 per day
o)	Telephone Operators	100.00	150.00 per month
p)	Staff attached to TB Clinic Head Staff Nurse/Staff Nurse	300.00	450.00 per month

28	Clerical Allowance	q) Staff Working in Board Office				
		AM(P)	700.00	1000.00 per month		
		Sup(T)	650.00	900.00 per month		
		Sup(P)	650.00	900.00 per month		
		Dy.Sup (P)	625.00	850.00 per month		
		SA(P)	605.00	800.00 per month		
		Steno	605.00	800.00 per month		
		JA(P)	560.00	700.00 per month		
		Typist	560.00	700.00 per month		
		ADC	560.00	700.00 per month		
		RT	530.00	650.00 per month		
		Attender/Sweeper/Shramik	510.00	600.00 per month		
		r) Staff working in Dy.CPM (A&IR) and PO.II and III Sections				
		i) Supervisors	300.00	600.00 per month		
		ii) Class-III Employees	275.00	500.00 per month		
		iii) Class-IV Employees	200.00	400.00 per month		
		*Earlier this allowance was for staff of DyCPM(IR&W) and PO-IV sections.				
		Staff working in Salary Bill Section				
		PO(Computers)				
		i) Supervisors	200.00	300.00 per month		
		ii) Class-III Employees	175.00	250.00 per month		
		iii) Class-IV Employees	100.00	150.00 per month		
		*The earlier allowances of PO-II staff are revised as shown on par with the staff of Dy.CPM(A&IR) and PO-III				
		s) Audit Staff engaged on tours outside Head Quarters (in lieu of Dak Bunglow Allowance)	45.00	80.00 per day		
		t) Special Allowance to staff working at Legal Cell, MD's Office				
		AM(P)/(T)	580.00	850.00 per month		
		Supdt.(P)/(T)	535.00	800.00 per month		
DySupdt.(P)	500.00	750.00 per month				
Steno (Higher)	460.00	600.00 per month				
SA/Steno (Lower)	450.00	600.00 per month				
Jr.Assistant	400.00	500.00 per month				
Typist/RC	385.00	450.00 per month				
Record Tracer	370.00	450.00 per month				
Attender	340.00	400.00 per month				
u) Xerox Machine Operators.	200.00	300.00 per month				
v) Agency allowance to employees of Paderu depot	125.00	200.00 per month				
Narsipatnam depot	75.00	125.00 per month				
w) Crew on Inter-State Services	42.00	90.00 per duty				
Steno, SA, JA & Typist	150.00	200.00 per month				
RC/RT	100.00	150.00 per month				

29	Upkeep Allowance	Security Staff	300.00	500.00 per month
		All Class-III Clerical Staff (SA, JA, Steno, Typist, RC and RT) *Newly introduced	0.00	1000.00 per annum
30	Amount to be paid in lieu of supply of bread and milk	Employees working in Printing Press & Body and Paint shops	100.00	200.00 per month
31	Heat Allowance	All Staff working at Electrical Chambers of TRS	100.00	200.00 per month
		Black Smith, Tin Smith, Welder *Newly introduced	0.00	200.00 per month
32	Pollution allowance to Employees working in Bus Stations	MGBS, JBS, PNBS, TPT, *KRNL,GNT, DBS, *Newly introduced	125.00 0.00	250.00 per month 250.00 per month
33	i Risk Allowance to all SA(Mat)/ JA(Mat) working in Zonal/ Regional stores and Central Stores	SA(Material) JA(Mat) Stores Attendant	120.00 100.00 100.00	200.00 per month 175.00 per month 150.00 per month
	ii DC Cash/Earnings & Oils *Newly introduced		0.00	1000.00 per month
	iii Staff working in Pay office, Central Despatch at Head Office	Jr.Asst./RC/RT Attender	100.00 75.00	150.00 per month 100.00 per month
34	Computer Allowance			
A	System Incharge of Bus Station, ZSTC, Zonal/Regional, Stores, Main Accounts(HO), Zonal/Regional Accounts Offices, PF Trust and Central MIS		250.00	500.00 per month
B	Back-up System Incharge One for Each depot, Two each for MGBS & PNBS, One for Other BS Operating in Two shifts, one for each Zonal/Regional/Accounts Offices implementing both Pay Roll and Accounts Applications		100.00	200.00 per month
C	Supervisors			
1	Oltas	One per depot	200.00	300.00 per month
2	Vemas	One per depot	150.00	250.00 per month
3	Stoins	One per depot	100.00	200.00 per month
4	PMS	One per salary drawing unit	100.00	200.00 per month
5	Pay roll	One per salary drawing unit	100.00	200.00 per month
6	Factis/Facts	One per Accounts centre	100.00	200.00 per month
7	Consolidation of Accounts	One per RO/ZO/HO	100.00	200.00 per month
8	OPRS (instead of ACTIs)	One per each Bus Station	100.00	200.00 per month
9	Olims	Six @ of One for each module	100.00	200.00 per month
10	PF scheme	Three in PF Trust	100.00	200.00 per month
11	Central MIS	One for CMIS-HO	100.00	200.00 per month
12	Others - Each one Supervisor	CED/MED/PD/LAW DEPT/ SPD/OPD/MEDICAL/BBW (PP)/RM Office/Zonal Office	100.00	200.00 per month

D	Users			
1	Oltas			
	Depots More than 120 Schedules	Max. 12 per depot	100.00	200.00 per month
	Depots More than 80 Schedules	Max. 10 per depot		
	Depots more than 40 upto to 80 Sch	Max. 8 per depot		
	Depot less than 40 schedules	Max. 6 per depot		
2	Vemas	Two per depot	50.00	100.00 per month
3	Stoins	One per depot	50.00	100.00 per month
4	PMS	One per salary drawing unit	50.00	100.00 per month
5	Pay roll	One per salary drawing unit	50.00	100.00 per month
6	Factis/Facts	One per Accounts centre	50.00	100.00 per month
7	Consolidation of Accounts	One each per RO/ZO/HO	50.00	100.00 per month
8	OPRS (instead of ACTIs)	one per terminal per shift at each Bus Station	75.00	150.00 per month
9	Olims	One Supervisor/Clerial Staff employee for each terminal	50.00	100.00 per month
10	PF scheme	Twelve in PF Trust	50.00	100.00 per month
11	Central MIS	Four for CMIS-HO	50.00	100.00 per month
12	Others - Each one Employee	CED/MED/PD/LAW DEPT/ SPD/OPD/MEDICAL/BBW (PP)/RM Office/Zonal Office	50.00	100.00 per month
E	EDP of Head Office			
1	Core Group Supervisors-HO	Upto 3 years	350.00	600.00 per month
		Beyond 3 Years & Up to 5 years	500.00	800.00 per month
		Above 5 years	600.00	1000.00 per month
2	Core Group Personnel, HO	Upto 1 year	250.00	500.00 per month
		Beyond 1 Year & Upto 3 years	300.00	600.00 per month
		Beyond 3 years	400.00	700.00 per month
F	Core Group supervisors working in Regions	Upto 1 year	350.00	600.00 per month
		Beyond 1 Year & Upto 3 years	400.00	700.00 per month
		Beyond 3 years	500.00	800.00 per month
G	System Supervisors in Depots		305.00	600.00 per month
	Computer Allowances			
	a) HMS	System Supervisors	200.00	400.00 per month
		Supervisors implementing HMS	100.00	200.00 per month
		Users	50.00	100.00 per month
	b) Computer Allowance to PMS Zonal Core Group	Upto 1st year	350.00	600.00 per month
		Beyond 1 year and upto 3 years	400.00	700.00 per month
		Beyond 3 years	500.00	800.00 per month
	c) OLIMS	Backup incharge	100.00	200.00 per month